

# SERVICES SCRUTINY WORK PROGRAMME 2024/25

TUESDAY/10:00HRS

CHAIR: CLLR MICK SMITH

VICE CHAIR: CLLR NEIL BAKER

AGENDA ITEM	BRIEF DESCRIPTION	LEAD OFFICER/ORGANISATION
<b>Meeting Date: 23 July 2024</b>		
Scrutiny— A Practical Overview	Overview of Scrutiny and remit of the Committee	Joe Hayden, Senior Scrutiny Officer
	<b>Outcomes:</b> <i>Gained insight into the role of Scrutiny</i>	
Update on Combined Authority	An update on the Combined Authority — who's who and NEDDC's role	Lee Hickin, Managing Director
	<b>Outcomes:</b> <i>Gained a better understanding of EMCA</i>	
MTFP Financial Outturn 2023/24	To receive the financial outturn for 2023/24	Jayne Dethick, Director of Finance & Resources (S151 Officer) / Justine Wells, Corporate Finance Manager — <b>ACCEPTED</b>
	<b>Outcomes:</b> <i>Gained an understanding of the Council's financial outturn position for 2023/24</i>	
Cabinet Business	Cabinet Decisions and Forward Plan	Joe Hayden, Senior Scrutiny Officer
	<b>Outcomes:</b> <i>Learned about the Cabinet Decisions made to date and upcoming reports going forward to Cabinet</i>	
Policy Development	To contribute to major Policies being considered by the Council	Lead Officer
	• Joint Information & Cyber Security Policy	Nicki Astle, Assistant Director of ICT
	<b>Outcomes:</b> <i>To have contributed on new/revised policies and strategies</i>	

Horizon Scanning	To consider and contribute to potential changes in the operating environment which may include legislation, regulation and key projects being undertaken by the Council, for example	Lead Officer
	<b>Outcomes:</b> <del>To have considered and contributed to potential changes in the operating environment that may arise</del>	
Work Programme	To consider the Committees' work programme	Joe Hayden, Senior Scrutiny Officer
	<b>Outcomes:</b> <del>Agreed a Work Programme going forward for the year</del>	
<b>Meeting Date: 17 September 2024</b>		
Performance Management	Council Plan Targets Performance Update	Kath Drury — Information, Engagement and Performance Manager / Amar Bashir — Improvement Officer
	<b>Outcomes:</b> <del>Gained an insight into the quarterly targets to date, and how areas are performing</del>	
4-Day Working Week Update	Update on the 4-day working week	Sarah Sternberg, Assistant Director of Governance and Monitoring Officer — <b>ACCEPTED</b>
	<b>Outcomes:</b> <del>Informed of the current position of a 4-day working week. To come back at a later date when/if Government change their views</del>	
Medium Term Financial Plan Budget Monitoring Q1 2024/25	To be presented with the Budget Monitoring Plan for Q1	Jayne Dethick, Director of Finance & Resources (S151 Officer) / Justine Wells, Corporate Finance Manager — <b>ACCEPTED</b>
	<b>Outcomes:</b> <del>Gained an understanding of the current position of the budget at Q1</del>	

Pre-Planning Application Fees	To be presented with the business case for implementing the fees	David Thompson, Assistant Director of Planning – <b>ACCEPTED</b>
	<b>Outcomes:</b> <i>Gained an understanding of the rationale for implementing the fees</i>	
Productivity Plan	To be presented with the Council's Productivity Plan	Jayne Dethick, Director of Finance & Resources (S151 Officer) – <b>ACCEPTED</b>
	<b>Outcomes:</b> <i>Gained an understanding of the Council's current position and future aspiration with regards to its service delivery</i>	
People Strategy Action Plan	To receive the People Strategy Action Plan	Lee Hickin, Managing Director – <b>ACCEPTED</b>
	<b>Outcomes:</b> <i>Gained an understanding of the actions in place to help towards achieving the Council's objective of "A great place to access good public services"</i>	
Cabinet Business	Cabinet Decisions and Forward Plan	Joe Hayden, Senior Scrutiny Officer
	<b>Outcomes:</b> <i>Learned about the Cabinet Decisions made to date and upcoming reports going forward to Cabinet</i>	
Policy Development	To contribute to major Policies being considered by the Council	Lead Officer
	<b>Outcomes:</b> <i>Contributed on new/revised policies and strategies</i>	
Horizon Scanning	To consider and contribute to potential changes in the operating environment which may include legislation, regulation and key projects being undertaken by the Council, for example	Lead Officer
	<b>Outcomes:</b> <i>To have considered and contributed to potential changes in the operating environment that may arise</i>	
Work Programme	To consider the Committees' work programme	Joe Hayden, Senior Scrutiny Officer

	<b>Outcomes:</b> <i>Agreed the Work Programme going forward for the year</i>	
<b>Meeting Date: 19 November 2024</b>		
Performance Management	Council Plan Targets Performance Update	Kath Drury — Information, Engagement and Performance Manager / Amar Bashir — Improvement Officer
	<b>Outcomes:</b> <i>Gained an insight into the quarterly targets to date, and how areas are performing</i>	
Medium Term Financial Plan	To receive the revised Medium Term Financial Plan	Jayne Dethick, Director of Finance & Resources (S151 Officer) / Justine Wells, Corporate Finance Manager - <b>ACCEPTED</b>
	<b>Outcomes:</b> <i>To understand the changes made to the revised Council budget</i>	
The Council's Financial Resilience	To receive a presentation and discuss the Council's Financial Resilience	Jayne Dethick, Director of Finance & Resources (S151 Officer) / Justine Wells, Corporate Finance Manager - <b>ACCEPTED</b>
	<b>Outcomes:</b> <i>To understand the Council's financial resilience</i>	
The Relationship between NEDDC and Rykneld Homes	An overview of Rykneld Homes Management Agreement, Management Fee and Financial Reporting	Jayne Dethick, Director of Finance & Resources (S151 Officer) <b>ACCEPTED</b>
	<b>Outcomes:</b> <i>Gained an understanding and insight into the working relationship between NEDDC and RHL</i>	
Housing Inspectors Report	To receive and discuss the Housing Inspectors Report on Rykneld Homes	Jayne Dethick, Director of Finance & Resources (S151 Officer)- <b>ACCEPTED</b>
	<b>Outcomes:</b> <i>Understood the outcomes of the Inspectors Report and what the next steps are.</i>	

Cabinet Business	Cabinet Decisions and Forward Plan	Joe Hayden, Senior Scrutiny Officer
	<b>Outcomes:</b> <del>Learned about the Cabinet Decisions made to date and upcoming reports going forward to Cabinet</del>	
Policy Development	To contribute to major Policies being considered by the Council	Lead Officer
	<b>Outcomes:</b> <del>Contributed on new/revised policies and strategies</del>	
Horizon Scanning	To consider and contribute to potential changes in the operating environment which may include legislation, regulation and key projects being undertaken by the Council, for example	Lead Officer
	<b>Outcomes:</b> <del>To have considered and contributed to potential changes in the operating environment that may arise</del>	
Work Programme	To consider the Committees' work programme	Joe Hayden, Senior Scrutiny Officer
	<b>Outcomes:</b> <del>Agreed the Work Programme going forward for the year. Would like to hear more about financial resilience — what it looks like across Councils</del>	
<b>Meeting Date: 25 February 2025</b>		
Performance Management	Council Plan Targets Performance Update	Kath Drury — Information, Engagement and Performance Manager / Amar Bashir — Improvement Officer
	<b>Outcomes:</b> <del>Gained an insight into the quarterly targets to date, and how areas are performing</del>	
Second Green Bin Collections	To receive an overview of the data from the second green bin collections	Joy Redfern, Assistant Director of Streetscene / Darren Mitchell, Streetscene & Waste Services Manager — <b>ACCEPTED</b>

	<b>Outcomes:</b> <del>Gained an overview of the current picture since the charging of a second green bin came into force last year.</del>	
Update on Gully/Drainage Works	To receive an update on the Council's gully and drainage works	Joy Redfern, Assistant Director of Streetscene / Darren Mitchell, Streetscene & Waste Services Manager - <b>ACCEPTED</b>
	<b>Outcomes:</b> <del>Got an update on the work being undertaken on the gullies and drains across the District</del>	
Medium Term Financial Plan Budget Monitoring Q3 2024/25	To be presented with the Budget Monitoring Plan for Q3	Jayne Dethick, Director of Finance & Resources (S151 Officer) / Justine Wells, Corporate Finance Manager - <b>ACCEPTED</b>
	<b>Outcomes:</b> <del>Gained insight into the current position of the budget at Q3</del>	
Annual Local Government Ombudsman Report	To receive and discuss the Annual Ombudsman Report	Rachael Pope, Customer Service Manager - <b>MOVED FROM NOV-ACCEPTED</b>
	<b>Outcomes:</b> <del>Informed of any major complaints logged with the LGO.</del>	
Cabinet Business	Cabinet Decisions and Forward Plan	Joe Hayden, Senior Scrutiny Officer
	<b>Outcomes:</b> <del>Learned about the Cabinet Decisions made to date and upcoming reports going forward to Cabinet</del>	
Policy Development	To contribute to major Policies being considered by the Council	Lead Officer
	<b>Outcomes:</b> <del>Contributed on new/revised policies and strategies</del>	
Horizon Scanning	To consider and contribute to potential changes in the operating environment which may include	Lead Officer

	legislation, regulation and key projects being undertaken by the Council, for example	
	<b>Outcomes:</b> <i>To have considered and contributed to potential changes in the operating environment that may arise</i>	
Work Programme	To consider the Committees' work programme	Joe Hayden, Senior Scrutiny Officer
	<b>Outcomes:</b> <i>Agreed the Work Programme going forward for the year.</i>	
<b>Meeting Date: 13 May 2025</b>		
Performance Management	Council Plan Targets Performance Update	Kath Drury – Information, Engagement and Performance Manager / Amar Bashir – Improvement Officer
	<b>Outcomes:</b> <i>To gain insight into the quarterly targets to date, and see how areas are performing</i>	
People Strategy Action Plan Update	Update on progress made against the Action Plan	Lee Hickin – Managing Director / Sara Gordon – HR & OD Manager - <b>REQUESTED</b>
	<b>Outcomes:</b> <i>To understand the progress made to date on the action plan</i>	
Update on Pre-Planning Application Fees	To receive an update on the pre-planning application fees	David Thompson, Assistant Director of Planning - <b>ACCEPTED</b>
	<b>Outcomes:</b> <i>To understand what has happened since the implementation of the fee i.e. amount of fees achieved, staff time, speed of approving applications etc</i>	
Cabinet Business	Cabinet Decisions and Forward Plan	Joe Hayden, Senior Scrutiny Officer

	<b>Outcomes:</b> <i>To identify Cabinet Decisions made to date and see what topics are due to be presented in the future, and determine if any require further follow-up by Scrutiny</i>	
Policy Development	To contribute to major Policies being considered by the Council  • Equality Policy	Kath Drury – Information, Engagement and Performance Manager / Amar Bashir – Improvement Officer
	<b>Outcomes:</b> <i>To have contributed on new/revised policies and strategies</i>	
Horizon Scanning	To consider and contribute to potential changes in the operating environment which may include legislation, regulation and key projects being undertaken by the Council, for example	Lead Officer
	<b>Outcomes:</b> <i>To have considered and contributed to potential changes in the operating environment that may arise</i>	
Work Programme	To consider the Committees' work programme	Joe Hayden, Senior Scrutiny Officer
	<b>Outcomes:</b> <i>To agree a Work Programme for the year</i>	

## Notes

- Access to Health Services – Doctors and Dentists
- Generative Artificial Intelligence
- Engagement & Improvement Strategy
- 4-day Working Week